

Martin House, Inc.
Governance Committee Meeting
August 29, 2023

Next Meeting: September 28, 2023, 4 pm

<https://us06web.zoom.us/j/81719316431?pwd=aG1NbTYwNDdsdjZSN2NXTzBsMlVTZz09>

Meeting ID: 817 1931 6431

Passcode: 876744

AGENDA

1. Review of Minutes
2. Old Business
3. New Business

Attendees: Uduak Enyiema, Mat Lisee, Sheila Coleman, Jon Madeira,

Review of minutes: Minutes from May 3, 2023 meeting were reviewed and accepted.

Old Business:

- Thames River DEI Statement and Policy
 - Statement has been published on Thames website
 - Jon suggested having HR person review the personnel policy and provide feedback for updating current policies, add statement for MH
- Revised job descriptions- add to BOD agenda
- Website ADA statement & Compliance
 - Jon has been informed by web develop that the website is not in compliance with ADA guidelines. Is currently being updated.
 - Thames website is ADA compliant
- Policies-
 - Thames to be reviewed for fortification
 - MH revisions may also be applicable to Thames.
- Board Trainings
 - The Community Foundation has upcoming training. Uduak and Jon will follow up on availability. Uduak will forward the email.

New Business:

1. Committee member recruitment strategy and tactics [candidates need to live in state]
 - a. Business cards
 - b. Social Media: LinkedIn, Facebook
 - c. Posting on Chamber of Commerce
 - d. Coworkers and Colleagues
 - e. Day of Caring
 - f. Agency events
2. Schedule of in-person meetings
 - a. Edit new BOD calendar to accommodate 2 in person meetings per agency/per year.
 - b. *Have proposal ready for 9/20 BOD meeting***
3. Review of board member matrix-**tabled**
4. Discussion on MH resident and TR program participant on board.
 - a. Jon is in favor. Governance should identify recruitment criteria. Contingent upon individual's stage of progress
 - i. Will discuss with directors and staff for recommendations at the next Director's meeting.
 - ii. Possibility of having the resident join as a member of the Development Committee as a program spokesperson
 1. Uduak incorporates videos to use in lieu of having the resident attend community events may be a viable option in leveraging the voice of residents
5. New meeting time.
 - a. New meeting time has been agreed upon to accommodate Martin House ED; standing community meetings have posed a scheduling conflict. Consensus is to meet at 4 pm going forward.