

Board of Directors' Meeting Minutes

Martin House

Wednesday October 17, 2018

At Martin House

The meeting was called to order at 5:35 pm by President Debbie Eskra

Present: Nancy Roberts, Robert Fusari, Keith Lee, Debbie Eskra, Louise Summa, Mike Bennett, Matthew Lisee, Theresa Madonna, Ornet Hines

Excused: Gayle O'Neill, Marilyn St.Onge

Staff: Executive Director Paula Oberg

Guest: Kathy Allen, Grant Livingston

Minutes: Corrections were made to the minutes ; a motion was made and seconded to approve the minutes of the September 19, 2018 meeting at Thames River Community Service, Inc.. The motion carried.

Joint Session: Opened at 5:35 pm to listen to a presentation by Grant Livingston (GFS/Regional Sales Consultant for The Retirement Advantage, Inc., (TRA)) and the proposal to

- Transition plan recordkeeping from MetLife to Principal Financial Group
- Transition administration from MetLife to the Retirement Advantage
- Include investment advisory services for plan sponsor and individual participants from Morin Associates

Mr. Livingston stressed that they were "fire-wall" compliant and that their proposal will produce savings.

Joint session was adjourned at 6:10 pm

President's Report:

Deb expressed sadness regarding recent losses of friends of the organizations who were noted for their support. Donations may be made in their names to support their designated interests. Keith will send cards.

Deb offered congratulations to Paula for being elected Vice-President of the Council of United Way Executives.

Deb mentioned that a Secretary needs to be named.

Deb inquired as to whether the reports could be kept short in order to allow time for the Executive Session. There was agreement that we could avoid the need to repeat what was already in the various ED's reports.

Executive Director's Report: Paula Oberg

Martin House bathrooms—seems to be forward movement in this area.

Paula is hopeful; the renovation will be done at DMHAS expense.

Paula is applying for a grant (OPM-Non-Profit Grant) to replace carpeting throughout the building.

Snowflake Dinner is set for February 28, 2019 with a snow date of March 7, 2019.

The main focus will be to obtain sponsors.

Annual Appeal has gone out and those with Charter Oak accounts can have their donations doubled up to \$500.

Committee Reports:

Finance Report:

No report given that Gayle was not present.

It was commented that the new format is easier to read.

Theresa stated she would still like to see “food” broken out.

Investment Committee:

Robert Fusari reported that they were satisfied with the performance of investments and did not foresee making any changes at this time.

Dollars to support bathroom renovations will be provided using investment funds.

Development Committee: No Report

Board Development & Succession Planning/Personnel Committee:

Theresa stated that these areas could be moved and discussed in Executive Session

Facilities:

Mike Bennett

No report— Facilities updates and developments are listed in the ED's Report

Old Business:

A Secretary is needed to replace Candice Bodenhofer

Keith Lee was nominated and approved as the new Board Secretary.

It was also agreed that Ornet Hines may serve as a “signer”, as needed, for financial documents.

New Business:

No new business

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Adjournment:

The meeting was adjourned at 6:25 pm.

Respectfully submitted,

Louise Summa