

Martin House, Inc.
Board of Directors Meeting
March 17, 2021 – 5:30 PM
Via Zoom

<https://zoom.us/j/553877621>

Meeting ID: 553 877 6215

AGENDA

1. Review of Minutes
2. Presidents Report
3. Executive Directors Report
4. Committee Reports
5. Old Business
6. New Business
7. Executive Session

Next Meeting: 5:30 PM, April 21, 2021 at Martin House

MISSION: To provide a nurturing community where individuals of limited income who have been alone, alienated, fearful, and dispossessed can develop healthy relationships, new dignity, and a renewed life. Our community will include people recovering from mental illness and addictions. This mission is accomplished by providing dignified housing, nutritious food, a safe, caring environment, and supportive services for 54 men and women who seldom experience any of these.

Board of Directors Meeting Minutes
Martin House, Inc.
Wednesday, February 17, 2021
Via Zoom

Present: Mat Lisee, Theresa Madonna, Gayle O'Neill, Ornet Hines, Marilyn St. Onge, Deb Eskra, Robert Fusari, Keith Lee, Eric McDermott, Sarah Dudley McDermott, Elle Crichton, Margaret Sabe

Excused: Louise Summa

Guest: Kathy Allen

Meeting called to order at 5:36pm by Board President, Mat Lisee.

Matt Lisee asks for a motion to accept minutes from January 20, 2021. Debbie Eskra moves to accept, Bob Fusari seconds, discussion. Keith Lee needs to be added to the Board/Committee Listing as being a member of the Finance Committee. This schedule was part of the January Board Packet. Changes will be made, motion passes.

Presidents Report

No report

Executive Directors Report

Written Report part of the January Board packet. Included in the report were several proposed bills coming before the State Legislator. Theresa stated there may be benefit for Paula to look more into Proposed Bill No. 5601, An Act Increasing Funding for Community Nonprofit Providers, and Proposed SB-88, An Act Concerning Rental Assistance for Senior Citizens and Persons with Disabilities. General discussion regarding best avenues to seek groups to assist us in looking more into these Proposed Bills, suggestions include United Way, Coalition of Housing and Homelessness, Eastern CT Chamber of Commerce, and elected officials. Snowflake discussed, Deb asking if individual donations are accepted, not just sponsorships, and yes individual donations are accepted. Theresa identifies that for a business to provide a sponsorship they must have proof for their records, like an advertisement on a website, or other printed material. Theresa reports that to date \$3,700 has been received, the goal is \$10,000. Paula will be following up with those who have been sent flyers.

Finance/Investment Committee

P&L's and Balance Sheets sent to Board Members, reviewed in Board Meeting. Gayle reports all appears in order, there are sufficient reserves and ample cash. There is a committee meeting in March.

Governance Committee

Theresa reports the committee met, 2/4 and 2/15. She states we need more Board Members to replace the vacancies left by Nancy Roberts and Carol Whitham. Board Members selected would complete the terms of the vacancy timelines. Marilyn nominates the following new prospective Members:

Sheila D. Coleman and Courtney MacNeill, LMSW.

Marilynn reports enthusiasm for both women seeking membership on the MH/TR Board of Directors. Marilyn asks for a motion from the Board to accept Sheila D. Coleman to the MH/TR Board of Directors. Theresa makes the motion, seconded by Bob Fusari, discussion, motion passed. Marilyn seeks a motion from the Board to accept Courtney MacNeill, LMSW, to the MH/TR Board of Directors. Theresa makes the motion, seconded by Bob Fusari, discussion, motion approved. Theresa makes a motion to elect Eric McDermott to the MH Governance Committee, Deb seconds, discussion, motion passed. Congratulations Eric.

Old Business

None

New Business

Mat identifies that there needs to be a replacement for a signer on the Ameriprise Investment Accounts made by Nancy Roberts resignation. Mat will replace Nancy, other signers include Gayle and Paula. Signatures for resolutions will include Mat, Gayle, Paula and Ornet, as secretary.

Board goes into Executive Session at 6:44pm.

Cordially submitted,
Paula Oberg

Martin House
March 2021
Executive Directors Board Report

UCFS has scheduled four site visits to Martin House to administer COVID-19 vaccinations for residents and staff. Fifty individuals will be vaccinated. We are looking forward to relaxing some of the procedures we put in place almost a year ago. Since last Board Meeting there have been no new incidences of COVID-19 positive residents or employees. Karl, the Martin House Kitchen Manager reports we will be returning to dining in the dining room after everyone has received two vaccinations. We will be reducing the number of chairs at each table and continue to allow residents to eat elsewhere in the building.

At the last United Way Executive Director's Monthly Meeting United Way announced that their campaign was down about one million dollars and that they would be doing their best to allocate the funds they do have in the most equitable way. We should anticipate a reduction in our funding which affects the Martin House Housing Supports Program, the non-DMHAS funded program and the program with the largest census, currently thirty-two residents. We have several vacancies and are in the process of screening and interviewing new applicants. This month we had a woman secure her own apartment. This was such an accomplishment for her. She had left abruptly in the past, experienced symptoms of her illness that resulted in hospitalization. She returned to MH, and after about a year was able to put her life back together and was beaming about her new place. So great to see people experience success after working so hard on themselves. We had a man who was doing damage to our building, including backing up the sewage system resulting in an overflow. The bill was several thousand dollars. We were never able to witness his destructive behavior until this past week. Working with his Reliance Health team we were able to secure him a short-term placement from which his team picked up to secure a more permanent housing alternative for him. Even though we had to ask him to leave we did so on good terms and without it being an emotional issue. He just needed to be in a situation where he would be less likely to damage objects.

After the last Board Meeting I informed my staff about my plans to retire and that I had submitted my resignation. I took comfort in the fact that staff wished I wasn't leaving but understood my reasoning and wished me well. They are of course concerned about the coming months and what changes may be coming. I know as a Board you will be considerate of their feelings, as will I.

Cordially,
Paula Oberg
Executive Director

**DEVELOPMENT REPORT
MARTIN HOUSE, INC.
MARCH 2021**

GRANTS RECEIVED:

Martin House has received no grants since the last Board of Directors meeting.

GRANTS WRITTEN:

The following grant proposals have been written:

- Eastern CT Savings Bank Foundation - \$2,500 – Medical Advocacy
- Ledyard Rotary Foundation - \$1,000 – Medical Advocacy
- Mystic Woman’s Club - \$1,000 – Medical Advocacy
- Norwich Rotary Foundation - \$1,000 – Medical Advocacy
- People’s United Bank Foundation - \$5,000 – Basic Needs/Food Security
- Worker’s Compensation TRUST - \$5,370 – Safety/Installation of six surveillance cameras in our two stairwells.

SNOWFLAKE DINNER

To date, we have raised \$6,970 in both sponsorships and donations, leaving us with \$4,905 left to raise in order to meet the budgeted profit amount of \$11,875. If you have anyone that you would like for me to forward a copy of the Non-Event flyer and letter, please call (860) 889-6150 or email caralynn@martinhousect, at your convenience.

Respectfully Submitted,

Cara-Lynn M. Turner
Administrative/Development Assistant

**Board of Directors
Martin House, Inc.**

OFFICERS TITLE/NAME	YEARS	BUSINESS ADDRESS	RESIDENCE ADDRESS
Pres. Mathew Lisee	3	Capital Property Group, LLC 70 Main Street Jewett City, CT 06351	106 Main Street Sprague, CT 06330
V. Pres. Theresa I. Madonna	8	Law Office of Theresa I. Madonna, LLC 19 Slater Avenue Jewett City, CT 06351	63 Osga Lane Griswold, CT 06351
Sec. Ornet Hines	3	Liberty Bank 77 Salem Turnpike, Suite 101 Norwich, CT 06360	40 Pires Drive Oakdale, CT 06370
Treas. Gayle O'Neill	3	Three Rivers Community College 574 New London Turnpike Norwich, CT 06360	150 Butlertown Road Waterford, CT 06385
Past Pres. Nancy Roberts (resigned 01/20/21)	3	bank Hometown 4 Gore Road Webster, MA 01570	22 Black Rock Avenue Danielson, CT 06239

DIRECTORS	YEARS	BUSINESS ADDRESS	RESIDENCE ADDRESS
Elle Crichton	2	Aware Recovery Care 556 Washington Avenue North Haven, CT 06516	80 Gill Street Colchester, CT 06415
Debbie Eskra	3	Retired	12 Cottage Place Groton, CT 06340
Sheila D. Coleman	1st Year	Aware Recovery Care 556 Washington Avenue, #201 North Haven, CT	111 Hollywood Avenue West Hartford, CT 06110

02/17/21

DIRECTORS	YEARS	BUSINESS ADDRESS	RESIDENCE ADDRESS
Robert Fusari	8	Real Estate Services of Connecticut 123 Elm Street, Suite 300 Old Saybrook, CT 06475	8 Fencove Court Old Saybrook, CT 06475
Keith Lee	4	Restructure Massage 22 Pennsylvania Avenue Niantic, CT 06357	137 Wilbur Avenue Meriden, CT 06450
Courtney MacNeill	1st Year	Aware Recovery Care 556 Washington Avenue, #201 North Haven, CT	107 Trolley Crossing Lane Middletown, CT 06475
Eric McDermott	1st Year	Norwich Public Utilities 16 Golden Street Norwich, CT 06360	4 York Court Ledyard, CT 06339
Sarah McDermott	1st Year	Three Rivers Community College 574 New London Turnpike Norwich, CT 06360	4 York Court Ledyard, CT 06339
Margaret Sabe	8	Berling & Associates 3 Shaw's Cove, Suite 204 New London, CT 06320	157 Washington Street Norwich, CT 06360
Marilynn St. Onge	7	ECSU Foundation, Inc. 83 Windham Street Willimantic, CT 06226	159 South Bedlam Road Mansfield, CT 06250
Louise Summa (on leave of absence)	2	Fiberoptics Technology, Inc. One Quassett Road Pomfret, CT 06258	P. O. Box 274 Brooklyn, CT 06234

02/17/21

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Martin House, Inc.**

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Pres.	Mathew Lisee	Capital Property Group, LLC 70 Main Street Jewett City, CT 06351	106 Main Street Sprague, CT 06330
V. Pres.	Theresa I. Madonna	Law Office of Theresa I. Madonna, LLC 19 Slater Avenue Jewett City, CT 06351	63 Osga Lane Griswold, CT 06351
Sec.	Omet Hines	Liberty Bank 77 Salem Turnpike, Suite 101 Norwich, CT 06360	40 Pires Drive Oakdale, CT 06370
Treas.	Gayle O'Neill	Three Rivers Community College 574 New London Turnpike Norwich, CT 06360	150 Butlertown Road Waterford, CT 06385
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Marilynn St. Onge	ECSU Foundation, Inc. 83 Windham Street Willimantic, CT 06226	159 South Bedlam Road Mansfield, CT 06250

02/17/21

MARTIN HOUSE BOARD COMMITTEES
2020-2021

GOVERNANCE	FACILITIES	MH DEVELOPMENT & PUBLIC RELATIONS
Mat Lisee - Co-Chair	Mat Lisee - Chair	Theresa Madonna - Chair
Theresa Madonna - Co-Chair	Mike Bennett	Ormet Hines
Margaret Sabe	Bob Fusari	Keith Lee
Marilynn St. Onge	Nort Wheeler	Sandra Sharr
Louise Summa (on leave of absence)		
FINANCE & INVESTMENT		
Bob Fusari - Co-Chair		
Gayle O'Neill - Co-Chair		
Keith Lee		
Theresa Madonna		
Eric McDermott		
Margaret Sabe		
Marilynn St. Onge		

Contact List for Martin House Committees

Bob Fusari	rcofsr@resc.com	860 575-0442 (C) 860 388-2578 (H) 860 388-9928 Ext. 2 (W)
Debbie Eskra	deborah.eskra@gmail.com	860 460-0940 (C) 860 536-9981 (H)
Elle Crichton	ellen.crichton@gmail.com	860 501 -7747 (C) 860 501-7747 (W)
Eric McDermott	ericmcdermott@npsmail.com	860-823-4557 (C)
Gayle O'Neill	goneill@threerivers.edu	860 303-0404 (C) 860 447-0917 (H)
Keith Lee	keithlee317@gmail.com	860 514-1211 (C)
Louise Summa (on leave of absence)	lsumma@fiberoptix.com	860 933-7374 (C)
Margaret Sabe	sabema@comcast.net	860 917-8705 (C) 860 892-1708 (H) 617-961-1472 (W)
Marilynn St. Onge	mstonge44@gmail.com	860 208-3638 (C) 860 455-2126 (H)
Mat Lisee	mlisee@mycapitalteam.com	860 319-0055 ext. 3 (W)
Mike Bennett (committee member)	mbennett@bennettandsmilas.com	860 614-5702 (C) 860 204-0978 (H)
Nort Wheeler (committee member)	nortonw@mysticriverbuilding.com	860 608-3190 (C) 860 536-0102 (W)
Ormet Hines	orstorer@yahoo.com; ohines@liberty-bank.com	860 367-2351 (C) 860 892-2503 (W)
Sandra Sharr (committee member)	sasharr69@gmail.com	
Sarah Dudley McDermott	sjdmcdermott@gmail.com	540 273-2135 (C)
Theresa Madonna	tm@madonnalawoffice.com	203 671 2324 (C) 860 376-5464 (H) 860 376-9993 (W) 860 376-5555 (F)