

Martin House, Inc.
Governance Committee Meeting
November, 2 2022

Next Meeting: November 30, 2022, 3 pm Virtual via Teams

AGENDA

1. Review of Minutes
2. Old Business
3. New Business

Attendees: Sheila Coleman, Jon Madeira, Eric McDermott, Mat Lisee,

Review of minutes: Minutes were not reviewed; Committee did not meet on 9/28/22 due to the Chairperson being out of town.

Old Business:

- Governance Committee arrived at a consensus to reconstitute the Executive Committee which will provide support to the Executive Directors, contingent upon the guidelines.
- Board will review this initiative and vote to establish the Executive Committee
- 5 member committee consisting of President, Vice President, Treasurer, Secretary and past President for continuity.
- Primary purpose is to oversee the ED and assist with annual reviews.
 - Establish executive search committee
 - Dissolve strategic planning, functions will be shifted to the executive committee
 - This will require identifying 4 people from the existing board contingent upon the bylaws.
- Strategic Planning: Goal is to restore its original purpose. Going forward the Strategic Planning committee will serve as the steering group for the development and execution of our strategic plans.
 - Will become the advisory committee to oversee strategic planning
 - A more robust bench of board members is necessary for this initiative
 - Committee will not convene on 11/3 as scheduled, but will use the time to review the draft of the strategic plan.
 - Strategic planning meeting will be held on 11/10/22

New Business: Actionable items

- Review of draft documents from Stacey regarding the strategic plan by 11/10/22
- Strategic planning tasks will be divided among the Committees
- Timeline for implementation of tasks will be created
- Establish a Program Committee
 - Staff will attend the Board meeting and learn about the strategic planning process
 - Staff feedback will inform the process of creating the Program Committee