

Martin House Board of Director's Meeting Agenda
October 16, 2019
Thames River Community Service
5:30 PM

Agenda

- Review/Acceptance of Minutes from September 18, 2019
- President's Report
- Executive Director's Report
- Update on current grants will be provided at Board Meeting
- Snowflake Dinner
- Update on Facilities Issues
- Committee Reports
- Old Business
- New Business

Next Meeting: November 20, 2019, Thames River Community Service

Mission: To provide a nurturing community where individuals of limited income who have been alone, alienated, fearful, and dispossessed can develop healthy relationships, new dignity, and a renewed life. Our community will include people recovering from mental illness and addictions.

This mission is accomplished by providing dignified housing, nutritious food, a safe, caring environment, and supportive services for 54 men and women who seldom experience any of these.

"Everyone Deserves a Safe Place to Live!"

**Martin House Board of Directors
Meeting Minutes
September 18, 2019
Thames River Family Program**

Meeting took place at Three Rivers College in the President's Conference Room. Meeting called to order at 5:53 PM.

Present: Ellen Crichton, Deborah Eskra, Robert Fusari, Ornet Hines, Matthew Lisee, Gayle O'Neill, Nancy Roberts, Louise Summa

Excused: Michael Bennet, Keith Lee, Theresa Madonna, Marilyn St. Onge, Margaret Sabe, Carol Whitham

Executive Director: Paula Oberg

Guests: Kathy Allen, Astrid Aalund

Presidents Report

Nancy Roberts explained the new process for this and subsequent meetings. Both corporations will be discussed but there will be a rotation each month. This month Thames River will be the featured corporation, next month it will be Martin House. Board Retreat: Nancy reports there was benefit from the Board Retreat. Nancy reinforced the need for Board Members to consider making a contribution to Martin House through the Charter Oak Federal Credit Union. If you have an account Charter Oak will match the donation in \$25 denominations up to \$500. Forms available on the Martin House website. Offer in place up to November 27th. Nancy requests that the Board Monthly Calendar be updated.

Executive Directors Report

Submitted for review. Paula requests the Board make and pass a motion to allow new signers to sign for Ameriprise Financial Services Corporate, Nancy Roberts, Gayle O'Neill, and Mathew Lisee. Motion made and passed. Paula also asked for the same signers to complete paperwork that would allow them to be signers on the Dime and Liberty accounts. Ornet will get the necessary paperwork to Paula who will pass it on to the new signers. Paula shared updates on the bathroom renovations.

Treasurers Report

Gayle presented the Treasurer's report. She also referenced presentation of the Deferred Facilities Projects. There should be a documented plan presented to Gayle in the March 2020 or April 2020 meeting.

Meeting adjourned at 6:07 pm.

Respectfully submitted,
Paula Oberg

Martin House
Executive Director's Report
October 2019

Genoa Pharmacy has agreed to come to Martin House to administer flu shots to both residents and employees. Genoa will have an employee on site to verify insurance coverage for any individual. If the immunization is a covered procedure there will be no charge. Anyone who does not have an insurance plan that covers the cost will be billed \$35. Participation by residents and employees is of course voluntary.

Department of Public Works

I have scheduled a meeting with Dave Griegly from DPW, November 21st. We will be reviewing the current lease that goes to 2022 but more importantly I will attempt to get a better understanding of what facilities projects they will be responsible for and which projects will left for us to fund. Dave has been a longtime supporter of Martin House. My goal is to gather information that will allow me to project what facilities issues the Martin House Facilities Committee will need to consider, now and for years to come. Preparation of such a document will be presented to the Board Treasurer for funding preparedness by Spring 2020.

Development

The 4th Snowflake Dinner is right around the corner, February 27, 2020, to be held at Tony D's once again. As in past years I ask that all Board Members show your support by attending the event as well as consider sponsorship, either for yourself or by family and friends. You will be hearing more about it soon.

Annual Appeal

The Annual Appeal went out and donations are coming in. I will have an update on that progress as well as an update of grants received and pending grants at the Board Meeting.

Programs

All three programs at Martin House are doing well. Consistent with a Recovery Model, as residents show they have mastered new skills they are encouraged to participate either here or elsewhere in doing more for themselves. This does not always mean people must look elsewhere for housing. They can become more self-reliant right within the services we offer.

Respectfully submitted,



Paula Oberg



CHARTER OAK
CREDIT UNION

Matching Gifts Request Form

Charter Oak Federal Credit Union is committed to giving back to charitable entities within its field of membership, as well as charities elsewhere that are meaningful to its members. The credit union will match member donations of at least \$25 and up to \$500* that are made between Tuesday, August 20, 2019 and Wednesday, November 27, 2019. Together we can strengthen our communities!

This form is to be completed by the member (donor) and sent directly to the charity along with the donation.

Member's First Name	
Member's Middle Initial	
Member's Last Name	
Suffix	
Address	
City	
State	
Zip	
Phone Number	
Email Address	
Date of Gift	
Donation Amount	

I hereby certify that the above donation is entirely my personal contribution, and that it is not in whole or in part the gift of another individual, the sum of the gifts of other individuals, or the gift of any group or organization. I also certify that this gift is solely for the use of the organization named and that neither I, nor any member of my family, nor any related third party, will receive any direct or tangible benefit from this gift. I also certify that I've read and complied with the program guidelines.

Signature	
Date	

*Valid on donations up to \$500 made by primary members between 8/20/19 and 11/27/19. Donations must be made to organizations recognized as tax exempt by the Internal Revenue Service under Section 501(c)(3) of the Internal Revenue Code. Some exclusions apply. Charter Oak Federal Credit Union reserves the right to deny any request, and can modify or terminate the program at any time. Submission of an application is NOT a guarantee of a match. Charter Oak Federal Credit Union is not responsible to match the donation if the charity does not properly comply with the terms mentioned above. Matching contributions that are paid by Charter Oak Federal Credit Union are exclusively owned by Charter Oak Federal Credit Union and do not qualify as a tax deduction for the participants of the program. Consult your tax advisor for the deductibility of your personal contribution for Federal and State income tax purposes. Program is only valid for Charter Oak Federal Credit Union Members.

NOTE TO THE CHARITY: Using this information, 501(c)(3) charities meeting our guidelines should visit CharterOak.org/content/matching-gifts and complete the eSubmission form to receive the matching gift.

Email: MatchingGifts@cofcu.com